

English Language Instructor – Position Status: Regular – Part Time, Term

Program: Language Instruction for Newcomers to Canada (LINC)

Location: Prince George, BC

Job Summary: Teacher of English as a second language to adult immigrants. Under the direction of the Head English Language Instructor, the English Language Instructor helps learners develop linguistic and cultural competence to participate fully in Canadian education, work, and cultural environments and provide orientation to Canadian customs, systems, and norms.

Required Qualifications:

- Undergraduate degree and recognized TESL/ TESOL certificate from a Canadian institution
- Knowledge of the application of Canadian Language Benchmarks (CLB) and experience using Portfolio Based Language Assessment (PBLA)
- Experience teaching adult ESL experience an asset
- Cultural competency and sensitivity, understanding the needs of new immigrants to Canada
- Applicants must be able to provide proof of proficiency in English at CLB 8 or above in all 4 skills
- Criminal Record Check required
- Knowledge of a language other than English will be considered an asset

Responsibilities:

Reports to: Program Delivery Manager

- Deliver English Language training following the LINC curriculum guidelines to provide life skills and labor market skills to support student's integration into Canadian society, the local community, and the labor market
- Demonstrate an understanding of the Canadian Language Benchmarks (CLB) and their application within the language program
- Evaluate and measure student progress using Portfolio-Based Language Assessment (PBLA) as well as a variety of assessment tools and techniques appropriate for the purpose

- Develop lesson objectives and plans which incorporate task-based settlement language education
- Provide course content on Canadian services, systems, life, and culture based on CLB standards
- Be aware of local community services appropriate to learner needs
- Participate in professional development and stay up-to-date and current on the latest teaching methods, tools, and resources
- Take an active role in team meetings
- Supervise and direct volunteers
- Complete required reports and evaluations and provide information to the Head English Language Instructor
- Work collaboratively as part of the Language Training Team and IMSS Team
- IMSS is a unionized workplace. Membership in the BCEGU is a condition of employment.

Agency: Immigrant and Multicultural Services Society of Prince George

Salary Range: \$30.48 (as per the BCEGU collective agreement)

Hours of Work: for a total of 40 workweeks, 3 hours plus 42 minutes of preparation per day – total 18.5 hours a week

Weekly Schedule: Part-time, Monday to Friday, 9 am – 12 pm

Start Date: As soon as possible

Applications will be accepted until the position is filled. Only the selected candidates will be contacted. Please do not call the office.

BCEGU: This position requires union membership.

To Apply: Email your resume and cover letter to Human Resources Manager at hr@imss.ca